

ADMINISTRATOR GUIDE

Speech Recognition Cloud administration

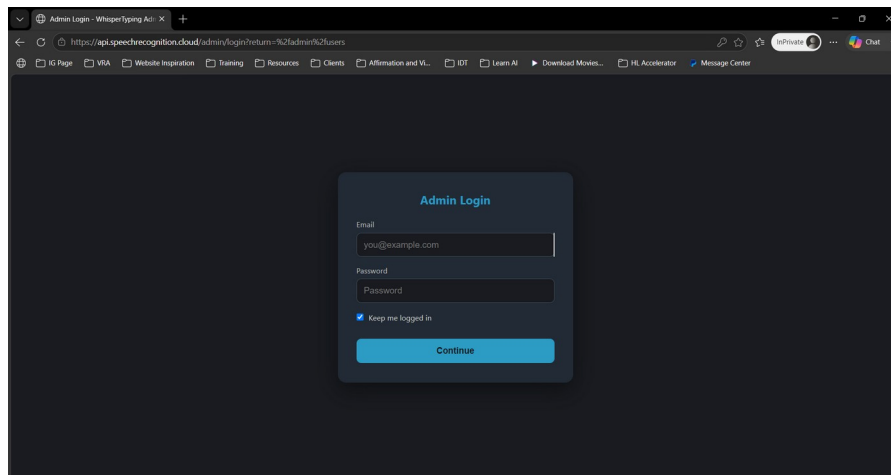
Users, devices, subscriptions, mobile activity, onboarding and updates

CONFIDENTIAL ADMINISTRATOR MATERIAL

This portal exposes customer email addresses, device details, usage and subscription information. Limit access to authorised administrators and do not distribute screenshots containing customer data.

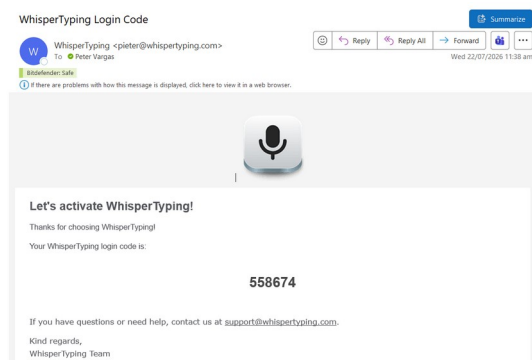
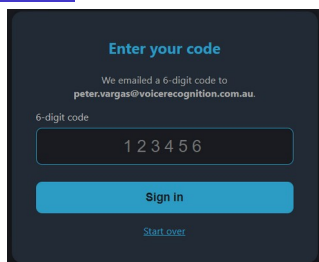
Sign in to the admin portal

Admin portal: <https://api.speechrecognition.cloud/admin>



Enter the authorised administrator email and password, then select Continue

- 1 **Enter credentials.** Use your administrator email address and password.
- 2 **Check your email.** The portal sends a six-digit verification code.
- 3 **Enter the code.** Type the current code and select Sign in. Codes are temporary and must not be shared.



Users

The Users page is the broad account directory. It includes free users as well as users on other tiers, and is the normal place to find accounts that do not have a trial or paid subscription record.

The screenshot shows the 'Users' page in the Speech Recognition Cloud admin interface. The page has a dark theme and a navigation bar at the top with links to Users, Devices, Subscriptions, Mobile Stats, Onboarding, and Updates. The main content area is titled 'Users' and features a search bar and several filters: 'Any Created', 'Any Ping', 'Any Transcription', 'All Tiers', and 'All Versions'. Below these filters, a table lists 1148 users. The table columns are: Email, Brand, Mins (7d), Mins (30d), Remaining, Tier, Version, Country, Created, Last Ping, and Last Transcription. The table shows various users with different brands (SRC), tiers (Free, Personal, Medical), and versions (1.6.7). A 'CSV Export' button is located in the top right corner of the table area.

Email	Brand	Mins (7d)	Mins (30d)	Remaining	Tier	Version	Country	Created	Last Ping	Last Transcription
bob@naisosolstand.com	SRC	6.7	6.7	13.3	Free	1.6.7	FJ	2026-07-21 06:10	2026-07-22 02:53	2026-07-21 23:54
damon@alliservices.com.au	SRC	0.2	0.2	19.8	Free	1.6.7	AU	2026-07-20 23:48	2026-07-21 23:00	2026-07-20 23:52
apriljean526@gmail.com	SRC	11.5	11.5	8.5	Free	1.6.7	PH	2026-07-19 12:20	2026-07-22 02:43	2026-07-21 07:16
gws@waylandlegal.com.au	SRC	0.5	0.5	19.5	Free	1.6.7	AU	2026-07-19 01:22	2026-07-19 01:41	2026-07-19 01:44
lauren3mma@gmail.com	SRC	0.7	0.7	19.3	Free	1.6.7	AU	2026-07-18 06:23	2026-07-18 07:23	2026-07-18 06:33
paul@geeelongurology.com.au	SRC	0.0	0.0	20.0	Free			2026-07-17 07:49		
frances12345@inet.net.au	SRC	12.6	12.6	6,000.0	Personal	1.6.7	AU	2026-07-17 04:13	2026-07-21 00:38	2026-07-20 00:36
lizmcooley@gmail.com	SRC	0.0	0.0	20.0	Free			2026-07-16 23:41		
orlane.lechanony.ergo@outlook.fr	SRC	0.4	0.4	19.6	Free	1.6.7		2026-07-16 19:12	2026-07-16 19:12	2026-07-16 19:14
anthonyawma@gmail.com	SRC	0.5	0.5	19.5	Free	1.6.7	ZA	2026-07-16 12:38	2026-07-16 14:33	2026-07-16 13:50
rojofer@aapl.net.au	SRC	20.6	20.6	0.0	Free	1.6.7	AU	2026-07-16 07:41	2026-07-21 09:01	2026-07-19 10:32
ahmad@farshids.com	SRC	70.3	70.3	6,000.0	Medical	1.6.7	AU	2026-07-16 00:37	2026-07-22 03:01	2026-07-21 07:36

Users page with search, activity filters, tier and version filters, usage columns and CSV Export

Find and review a user

Search by email address, then narrow results by creation date, last ping, last transcription, tier or application version.

Review recent and 30-day minutes, remaining allowance, tier, version, country, creation date and recent activity.

Select the linked email address when you need to inspect the individual user record.

Use CSV Export only for an authorised business purpose; exported files contain customer information.

FREE SUBSCRIPTIONS

Free-subscription users are found on the Users page. They do not normally appear as subscription records on the Subscriptions page.

Devices

The Devices page lists Windows installations associated with users. Use it when checking whether a user has installed SRC, identifying a machine, confirming the installed application version or reviewing recent device activity.

User	Device ID	Brand	Machine Name	OS Version	App Version	Created	Last Ping	Last Transcription
lmckell@bigpond.net.au	586c7b5e-c4e5-4e5a-aac2-86574586f83e	SRC	LENOVO-PC	Microsoft Windows NT 10.0.22631.0	1.3.2	2025-11-11 01:07	2025-11-17 01:01	
robyn.peters@directcontrol.com.au	dd4df583-f9f4-4587-93d8-4a108837c03e	SRC	MSI	Microsoft Windows NT 10.0.26200.0	1.5.9	2026-04-05 03:41	2026-04-05 03:53	2026-04-05 04:12
kolipark05@gmail.com	33f7b01b-5c44-41ee-bfa7-56362a635b60	SRC	DESKTOP-ETLFI50	Microsoft Windows NT 10.0.26200.0	1.6.7	2025-11-13 10:35	2026-06-29 11:54	2026-06-29 06:58
shane@corevalue.com.au	a506938d-e4d7-4c5d-a75e-bcd4fed24fa9	SRC	SHANEDELL625	Microsoft Windows NT 10.0.26100.0	1.6.0	2025-08-31 22:58	2026-07-22 03:14	2026-07-22 02:57
arthurgatey@bigpond.com	fea250c8-c888-4d95-a770-a157aefa3ebf	SRC	DESKTOP2	Microsoft Windows NT 10.0.26220.0	1.6.7	2025-12-10 01:58	2026-07-22 03:18	2026-06-24 06:11
tristan@tristanseike.com	1288f96a-19c1-431b-a685-963fbcc19c81	SRC	DESKTOP-9CDLI00	Microsoft Windows NT 10.0.19045.0	1.6.7	2025-10-07 08:55	2026-07-20 22:16	2026-07-19 04:45
tristan@tristanseike.com	a718b90c-23f4-41cd-9bce-e46ff7373d78	SRC	COMPUTER7723	Microsoft Windows NT 10.0.26200.0	1.6.7	2025-12-12 03:56	2026-07-22 02:55	2026-07-15 23:49
tristan@tristanseike.com	8e49e7fe-2be3-4881-b201-b670118a7b4c	SRC	DESKTOP-FQD33B0	Microsoft Windows NT 10.0.26100.0	1.6.7	2025-09-23 06:02	2026-07-22 03:35	2026-01-15 01:34

Devices page showing user, device ID, machine, Windows version, SRC version and activity

Key fields

Field	Administrator use
User / Device ID	Identify the account and the unique installed device.
Machine / OS Version	Confirm the computer name and Windows build reported by the app.
App Version	Check whether the installation is current or needs updating.
Last Ping	Shows the most recent contact from the installed app.
Last Transcription	Helps confirm whether the device has recently been used for dictation.

INTERPRET ACTIVITY CAREFULLY

A recent ping shows connectivity, while a recent transcription shows actual dictation activity. A missing value is a diagnostic clue, not proof of a fault by itself.

Subscriptions

Select Subscriptions in the main navigation to open the standard subscription list. Although a sub-menu appears, administrators normally work from this main page and do not need the sub-menu for routine subscription management.

The screenshot displays the 'Subscriptions' page in the Speech Recognition Cloud administrator interface. The main content area features a table of subscription records. The table has the following columns: Subscription ID, Email, Tier, Start Date, End Date, Days, Status, Billable, Order ID, and Created. The data shows various subscription tiers (Professional, Medical, Personal) and statuses (Active). A sidebar on the left provides navigation options, and a top navigation bar shows the user's role as 'WhisperTypingAdmin'. A right sidebar contains links for 'Seal Import', 'Enterprise Subscriptions', and 'Affiliates'. The page also includes search filters and a 'New Subscription' button.

Use the main Subscriptions page to find trial and paid subscribers or create a New Subscription

WHO APPEARS HERE

The Subscriptions page contains subscribed users—both trial and paid. Free-subscription users are located on the Users page instead.

What you can manage

Search by subscription ID or email and filter by brand, tier, quarter, status or other available criteria.

Review the subscription tier, start date, end date, number of days, status, billing state, order ID and creation date.

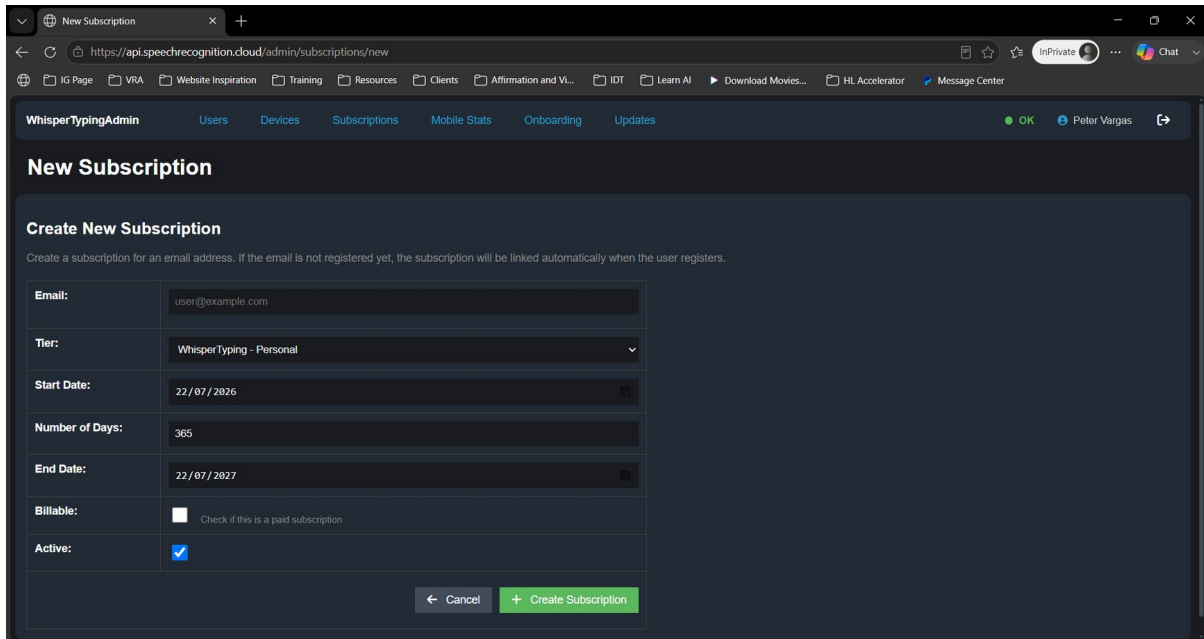
Select a subscription record to update its tier, dates and other permitted subscription details.

Select New Subscription to create a subscription from this page.

Use CSV Export only when authorised and store exported customer data securely.

Create a new subscription

From the main Subscriptions page, select New Subscription. A subscription may be created for an existing user or for an email address that has not registered yet; the portal links it automatically when that user registers.



The screenshot shows a web browser window with the URL <https://api.speechrecognition.cloud/admin/subscriptions/new>. The page title is 'New Subscription'. Below the title is a section 'Create New Subscription' with a sub-header 'Create a subscription for an email address. If the email is not registered yet, the subscription will be linked automatically when the user registers.' The form contains the following fields:

- Email:** user@example.com
- Tier:** Whisper Typing - Personal (dropdown menu)
- Start Date:** 22/07/2026 (calendar icon)
- Number of Days:** 365
- End Date:** 22/07/2027 (calendar icon)
- Billable:** ☐ Check if this is a paid subscription
- Active:** ☒

At the bottom of the form are two buttons: 'Cancel' and '+ Create Subscription'.

New Subscription form with email, tier, dates, billing and active status

- 1 Enter the email.** Confirm the spelling and the intended customer before continuing.
- 2 Choose the tier.** Select one of the SpeechRecognitionCloud tiers only.
- 3 Set the period.** For a trial, enter 30 days. For a paid subscription, enter 365 days.
- 4 Set billing and status.** Leave Billable unticked for a trial; tick Billable for a paid subscription. Keep Active selected when access should begin.
- 5 Review and create.** Check every field, then select Create Subscription.

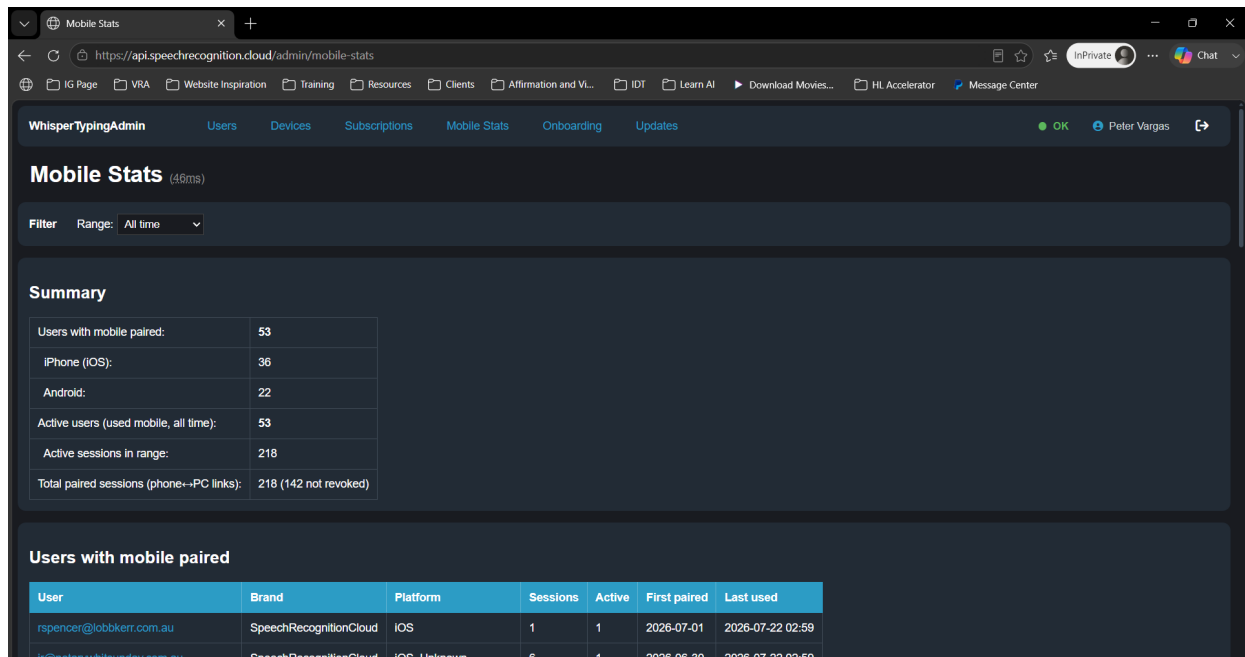
REQUIRED SUBSCRIPTION SETTINGS

TRIAL — SpeechRecognitionCloud tier only; 30 days; Billable unticked.

PAID — SpeechRecognitionCloud tier only; 365 days; Billable ticked.

Mobile Stats

Mobile Stats summarises users who have paired a phone with SRC. Use the range selector to review activity over the required period and distinguish paired users, platforms, active sessions and total phone-to-PC links.



The screenshot shows the 'Mobile Stats' page in the Speech Recognition Cloud admin interface. The page has a dark theme and a navigation bar at the top with links to Users, Devices, Subscriptions, Mobile Stats, Onboarding, and Updates. The 'Mobile Stats' section is active, showing a summary of mobile stats and a table of users with paired mobile devices.

Mobile Stats (46ms)

Filter Range: All time

Summary

Users with mobile paired:	53
iPhone (iOS):	36
Android:	22
Active users (used mobile, all time):	53
Active sessions in range:	218
Total paired sessions (phone-to-PC links):	218 (142 not revoked)

Users with mobile paired

User	Brand	Platform	Sessions	Active	First paired	Last used
rspencer@lobbkerr.com.au	SpeechRecognitionCloud	iOS	1	1	2026-07-01	2026-07-22 02:59
lr@notarywhitsunday.com.au	SpeechRecognitionCloud	iOS, Unknown	6	1	2026-06-30	2026-07-22 02:59

Mobile Stats summary and users with paired mobile devices

How to read the page

Users with mobile paired counts accounts with at least one recorded phone pairing.

iPhone and Android totals provide the reported platform breakdown.

Active sessions in range reflects activity within the selected period.

Total paired sessions includes phone-to-PC links; revoked and non-revoked states may be shown separately.

The user table provides platform, session count, active state, first-paired date and last-used date.

COUNTS CAN OVERLAP

A user may pair more than one phone or platform, so platform and session totals should not always be expected to equal the unique-user total.

Onboarding

The Onboarding page helps administrators see how far new users have progressed through setup and early use. Filter by time range and stage, or search for a specific email address.

The screenshot shows the 'Onboarding' page in the admin interface. At the top, there's a navigation bar with 'WhisperTypingAdmin' and various tabs like 'Users', 'Devices', 'Subscriptions', etc. The 'Onboarding' tab is active. Below the navigation bar, there's a 'Filter' section with a search bar, a 'Range' dropdown set to 'Past 24 hours', and a 'Stage' dropdown set to 'All Stages'. To the right of the filter is a 'Summary' section showing progress for 1 user: Email Entered (0), PIN Verified (0), Toolbar Visible (0), First Transcription (0), and 10th Transcription (1). Below the summary is a table of users. The table has columns: Email, Brand, Version, IP, Created, Count, Mins, Current Stage, and Onboarding Progress. One user is listed: bob@naisosoisland.com, SpeechRecognitionCloud, 1.6.7, 2406.2.2.453e (FJ), 21h ago, 12, 6.7, 10th Transcription. The 'Onboarding Progress' column shows a sequence of stages: Email Entered, PIN Verified, Toolbar Visible, First Transcription, and 10th Transcription, each with a green checkmark indicating completion.

Onboarding stages from email entry through the tenth transcription

Progress stages

- 1 **Email Entered** The user has started account activation.
- 2 **PIN Verified** Email verification has been completed.
- 3 **Toolbar Visible** SRC has reached the floating-toolbar stage.
- 4 **First Transcription** At least one transcription has been completed.
- 5 **10th Transcription** The user has reached an early-use adoption milestone.

Using onboarding data

Look for users who remain at the same stage longer than expected.

Use the current stage to choose the right support response instead of asking the user to restart from the beginning.

Confirm details with the user before changing account or subscription data; onboarding status alone does not diagnose the cause.

Update Management

Update Management shows available SRC installer versions and their release state. It can display file version, package type and size, modification time, JSON validity, download link, changelog availability, device count, stable or beta designation, and available actions.

File	Version	Type	Size	Modified	JSON Status	URL	Message	Changelog	Devices	Stable	Beta	Actions
SpeechRecognitionCloudInstaller-1.7.1.exe	1.7.1	silent	118.0 MB	2026-07-14 23:00 (7 days ago)	Valid	Download	×	×	53		★	View
SpeechRecognitionCloudInstaller-1.7.0.exe	1.7.0	silent	117.0 MB	2026-06-13 20:53 (38 days ago)	Valid	Download	×	≡				View
SpeechRecognitionCloudInstaller-1.6.9.exe	1.6.9	silent	117.0 MB	2026-05-07 05:09 (76 days ago)	Valid	Download	×	≡				View
SpeechRecognitionCloudInstaller-1.6.8.exe	1.6.8	silent	115.0 MB	2026-04-08 09:00 (105 days ago)	Valid	Download	×	≡	1			View
SpeechRecognitionCloudInstaller-1.6.7.exe	1.6.7	silent	115.0 MB	2026-04-03 14:43 (110 days ago)	Valid	Download	×	≡	375	🟢		View
SpeechRecognitionCloudInstaller-1.6.6.exe	1.6.6	silent	115.0 MB	2026-04-02 06:57 (111 days ago)	Valid	Download	×	≡				View

Update Management showing installer versions and stable or beta status

Routine checks

Confirm the selected brand is Speech Recognition Cloud before reviewing or changing release information. Use the device count to understand adoption of a version; it is not a substitute for deployment approval. Check JSON Status, changelog information and the intended stable or beta channel. Use View to inspect a version before performing any permitted release-management action.

HIGH-IMPACT AREA

Release-channel and update changes can affect many devices. Do not promote, remove or alter a package without approved change control, a verified target version and a rollback plan.

Administrator security checklist

- Use an individual administrator account and keep multi-factor codes private.
- Verify the customer email before changing a tier, date, billing state or access status.
- Treat CSV exports and screenshots as confidential customer data.
- Sign out when finished, especially on a shared computer.
- Escalate uncertain subscription or release changes before saving.